



**Deemed Approved Ordinance (Off-Sale Alcohol Use)
Community Advisory Committee
Roles and Responsibilities**

The Deemed Approved Ordinance (DAUO), a new project designed to create a stronger working relationship among merchants, neighbors, and city government.

The Deemed Approved Ordinance is an education and outreach project based upon a public health/environmental approach to the prevention of alcohol-related nuisances. The project is directed to all Deemed Approved Off-Sale Alcohol Uses, retailers holding type 20 or type 21 (off sale) licenses, relevant business associations, residential and commercial property owners and tenants of the City and County of San Francisco.

The Deemed Approved Ordinance Community Advisory Committee (CAC) shall be composed of city government representatives, community members, business association advocates, and merchants who have a broad range of expertise. The CAC members shall advise San Francisco DAUO administrators on its ability to achieve the DAO goals and objectives by engaging in a regular process of strategic planning.

Roles and responsibilities:

- Be familiar with the DAO goals and objectives.
- Identify priority areas, resources, and strategies to meet project goals and objectives of the DAO.
- Participate in all DAO CAC meetings or conference calls (plan for one face to face meeting quarterly and conference call meetings as necessary).
- Identify specific recommendations in the design, implementation and evaluation of the DAO.
- Identify and establish contacts for establishing networks with local merchants and organizations may be interested and who would benefit in being involved in the DAO.
- When necessary, participate in ad-hoc working groups within the CAC.

The Community Advisory Committee

The CAC shall comprise not fewer than six (6) persons and not more than twelve (12) of whom at least two (2) should be community leaders, community advocates, and/or merchants.

The main general functions of the CAC shall be:

- to be broadly representative of the San Francisco community and to advise San Francisco DAO administrators on all aspects of the DAUO.
- to maintain an informed and broad view of the San Francisco resident and merchant community as it relates to the DAO standards

The DAO CAC is looking for members who demonstrate some or all of the following areas of expertise:

- coalition building
- community advocacy
- cultural and linguistic sensitivity
- economics
- health policy and advocacy
- social marketing and communications

Applications must be received no later than **April 30, 2007** and may be submitted by email, fax, or mailed to:

Melinda Martin
San Francisco Department of Public Health
30 Van Ness Avenue, Suite 2300
San Francisco, CA 94102
Tel: 581-2483
Fax: 581-2490
Email: melinda.martin@sfdph.org

Deemed Approved Ordinance
Community Advisory Committee

APPLICATION FORM FOR COMMUNITY ADVISORY COMMITTEE MEMBER

Applicant Name _____ *Title* _____

Organization/Affiliation _____

Address _____ *City* _____ *State* _____ *Zip Code* _____

Phone _____ *Fax* _____ *E-mail* _____

Please check all areas of expertise and/or experience you have as it relates to the Deemed Approved Ordinance.

- Coalition building/membership
- Community advocacy
- Cultural and linguistic sensitivity
- Economics
- Health policy and advocacy
- Social marketing
- Communication

Languages other than English spoken/written

- | | | |
|-------------------------------------|--|--------------------------|
| Spoken | | Written |
| <input type="checkbox"/> Spanish | | <input type="checkbox"/> |
| <input type="checkbox"/> Chinese | | <input type="checkbox"/> |
| <input type="checkbox"/> Arabic | | <input type="checkbox"/> |
| <input type="checkbox"/> Vietnamese | | <input type="checkbox"/> |

Fluency	1	2	3	4	5
	Barely		Somewhat		Fluent

Please submit completed contact information application form and your résumé or curriculum vitae no later than **April 30, 2007** to:
Melinda Martin
San Francisco Department of Public Health
30 Van Ness Avenue, Suite 2300
Fax: 415.581.2490 or e-mail: melinda.martin@sfdph.org